

Main Campus 15015 Ganges Road Belvedere Harare Zimbabwe Telephone: +263 4 741422 - 36 Website: <u>www.hit.ac.zw</u>

REQUEST FOR QUOTATION

TO: SUPPLIER OF LABORATORY CHEMICALS

DATE: 15-08-2018

RETURN QUOTATION TO: BUYING UNIT

CLOSING DATE : 22-08-2018 CLOSING TIME : 4:30PM CONTACT PERSON: Mrs C.F Kadonzvo DELIVERY PERIOD: two weeks

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
1.	Adam Top pan Balances 600g /0.02	5
2.	Top pan balance Max 2.5/5kg min 20g	2

SINSTRUCTIONS AND CONDITIONS

- 1. Submit proof of registration with the State Procurement Board in the specified category
- 2. Submit Valid Tax Clearance
- 3. State delivery period
- 4. Payment is after delivery
- **5.** Delivery point is Harare Institute of Technology
- 6. Quotations must be submitted in sealed envelopes.